



ILCA

A WORLDWIDE NETWORK OF LACTATION PROFESSIONALS

Group Membership Program: Frequently Asked Questions

What is a group membership?

ILCA gives a group membership discount when there are at least three individuals who pay for membership or renewals together with one check for the group. This program may be used by organizations, employers, or other groups that wish to support their staff through ILCA memberships. It can also be used for three or more INDIVIDUALS who choose to organize themselves for the purpose of paying dues together to receive the discount! **The key: payment must be made with one single check, money order, or credit card purchase for your "group."**

What paperwork do we fill out?

Each group membership requires one transmittal form PLUS a membership application or renewal form for each participant. So, if there are three people participating, you will submit four pieces of paperwork and ONE PAYMENT. Note, only the first page of the new membership application with all the member's details is needed. The second page of the membership application is not necessary for group members since each individual is not submitting a payment.

Is there a limit to the number of people who can be in a group?

As long as all the paperwork is submitted together with a single payment, there is no limit to the number of people who can receive the discounted rate. There is space on the transmittal form for six names. If more room is needed, please list additional names on the back or attach a separate piece of paper.

Will everyone in the group receive the JHL?

Yes, all the people who participate in the group membership will receive the same benefits as an individual member – including their own copy of the JHL.

Is there a deadline for this group membership?

Yes, all group memberships must be received by February 29, 2008 to be eligible. But don't delay! In order to receive the February 2008 JHL on time, memberships must be received by December 31, 2007.

Can we pay our group membership fees on-line?

No. The on-line membership and renewal process is for single individual memberships only. Group memberships must pay with ONE single check, money order, or credit card purchase for the entire group.

Can I use the group discount on a 2-year membership?

No. It is only for an annual membership.

Can my employer pay for my membership?

Anyone can pay for a bundle of three or more memberships. Your employer can pay for yourself and at least two other employees, perhaps as an employment benefit. A single check and transmittal form, plus the individuals' membership application or renewal forms must be submitted.

Is my affiliate an eligible group?

Yes. You can pay both your affiliate chapter membership dues and your ILCA membership dues to your affiliate chapter at one time. Your affiliate chapter can then forward all membership forms and a single payment to the ILCA Office.

Can I use the group discount along with two friends, even if we do not belong to the same organization or affiliate?

Absolutely. A group needs to have a name, but otherwise does not need to be formally or legally constituted. When you get new members to join, be sure to write your name on the Each One Reach One line in order to be in the annual competition for who brings in the most new members. You can get membership applications from the ILCA Office or download them from www.ilca.org.

Does this apply only to new ILCA memberships?

No. Renewing members may also take advantage of this discount. Renewing members should submit their renewal invoice with the transmittal form.

Do any or all of the members of a group need to be IBCLCs?

No. Anyone interested in ILCA's mission and vision can become a member. A full description of member benefits can be found on the Join ILCA page at www.ilca.org.

What if I misplaced my renewal form?

Renewing members are welcome to submit a completed new membership application in lieu of their renewal invoice. Please mark the box at the bottom marked "Renewing member".

Where can I get membership applications?

You may get them from the ILCA Office; phone 919-861-5577 or email info@ilca.org. You may also download them from the "Join ILCA" section of our website, www.ilca.org.

Can my employer claim my membership fees as a tax benefit?

Possibly, depending on the tax laws of your country. An employer would claim this payment the same as any other memberships or similar benefits paid out on behalf of its employees.

Can I claim my ILCA membership on my own taxes if I pay through a group?

Possibly, depending on the tax laws of your country. If you are paying through an organization that would otherwise be tax exempt, you may be able to claim your ILCA membership even if it is to an organization in a different country. Please check the tax laws in your own country to be certain.

Can we get receipts for our dues payment?

Yes, if requested. All the receipts will be sent to the primary contact to distribute to each participant.

What if others want to join after we send in our group membership paperwork?

As long as there are three people to form a second group (and the deadline has not passed), complete another group membership transmittal form and send it in with the membership forms for each individual. Single late entries can not be accepted.

Who can I contact if I have further questions?

Contact the ILCA Office: 919-861-5577 or glennathurston@ilca.org.

INTERNATIONAL LACTATION CONSULTANT ASSOCIATION

1500 SUNDAY DRIVE, SUITE 102 • RALEIGH, NC • 27607 • USA

PHONE: 919.861.5577 • FAX: 919.787.4916 • E-MAIL: INFO@ILCA.ORG • WEB: WWW.ILCA.ORG



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2008 Group Membership Transmittal Form

Please read the program requirements below carefully before completing. If any of the required paperwork is incomplete or incorrect, none of the memberships can be processed and all paperwork will be returned.

Program requirements

- A minimum of three individuals must be included to be eligible for the group discount.
- All memberships under the group discount must be paid by one payment. Separate checks or credit card numbers can not be accepted.
- A separate membership application or renewal form for each member must be completed and submitted with this form.
- The group membership rates expire 2/29/2008. The paperwork and payment must be received by then to be eligible for the discount.
- All memberships are for one year, beginning January 1st and ending December 31st.
- Members may not be changed or substituted during the membership year.

Questions? Please see our Group Membership Program: Frequently Asked Questions for the answers to many common questions.

Name of organization/affiliate/group _____

Primary contact _____

Address _____

City _____ State/Province _____

Postal code/zip _____ Country _____

Phone _____ Email _____

Member _____ Member _____

Member _____ Member _____

Member _____ Member _____

Group discount membership rates

United States – US\$135.00 per member

Canada – CAN\$139.00 per member

This rate includes membership in the USLCA (United States Lactation Consultant Association) or CLCA (Canada Lactation Consultant Association). For more information about USLCA or CLCA, please visit the website at www.ilca.org to learn more!

All other countries – Please see an individual membership application for a list of country groupings.

Group A – US\$99.00 per member

Group B – US\$82.00 per member

Group C – US\$67.00 per member

Group D – US\$57.00 per member

Payment - must be in US Funds. (except Canada)

Payment Amount: \$ _____ Check Number _____

VISA/MasterCard Number _____ Expiration Date _____

Authorized Signature _____ Printed Name _____

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